

**MINUTES of the Workshop**  
**TOWN COUNCIL**  
**32 WEST AVENUE**  
**January 13, 2026 @ 2:00PM**

**1. CALL TO ORDER**

Mayor Reddington called the meeting to order at 12:30 p.m. with the **Pledge of Allegiance**.  
*Present:* Council Members Colleen Twardzik, Jay Tyminski, Don Walsh, John Planchart, and Police Chief Ken McLaughlin, Finance Director Dawn Parks, Town Manager Carol Houck, Planning, Zoning & Development Director Ken Cimino, Public Works Director Matt Martin, Town Solicitor Max Walton, and Town Clerk Donna Schwartz were also present.

**2. ADOPTION of Agenda**

*A motion was made by Council Member Twardzik, seconded by Council Member Tyminski, to adopt the agenda as presented. The motion was carried unanimously 5/0.*

**3. NEW BUSINESS**

**A. Presentation: International Association of Chiefs of Police (IACP) Risk Analysis.**

Mrs. Houck opened the presentation by explaining the reasons behind the study by the IACP. The IACP presentation by Meghann Cassanova, Scott Roberts, and John Fitzgerald was made over Zoom to the Town Council. The analysis focused on the following areas: assessment of the policing environment, legal and risk analysis, and risk mitigation strategies. The risk assessment employed a multi-faceted analytical approach that integrated both quantitative and qualitative data. The key findings were legal authority, liability exposure, operational impact, and risk management. In the final summary and recommendations, the team called for review and adopt a more restrictive pursuit policy; evaluate current liability insurance coverage and consult with DFIT on potential increases; continue implementing best practices in hiring, training, supervision, and incident review; and engage with statewide associations to explore legislative pathways for indemnification. They said by taking these steps the town can continue to support regional public safety efforts while responsibly managing its legal and financial exposure.

**4. CITIZEN'S PRIVILEGE – none**

**5. ADJOURNMENT**

*A motion was made by Council Member Tyminski, seconded by Council Member Walsh, to adjourn the meeting at 2:36pm. The motion was carried unanimously 5/0.*

Respectfully submitted,  
Donna M. Schwartz, MMC, Town Clerk